

POSITION ANNOUNCEMENT

POSITION TITLE: Custodian

SUPERVISED BY: Lead Custodian

POSITION DESCRIPTION: This position will be responsible for maintaining all tribal facilities. This will be janitorial work. Maintain all equipment in proper working order, vacuum, dust, mop, sweep, empty trash, clean restrooms, strip and wax floors and other duties as assigned by supervisor. Reports all maintenance needs to supervisor.

QUALIFICATIONS:

- Prefer a High School Diploma or GED.
- **Must have a valid Arizona Drivers License and be insurable with the Nation's insurance carrier.**
- Prefer at least six (6) months of work experience.
- Must be able to work odd hours and be flexible with work schedule.

DUTIES AND RESPONSIBILITIES:

- Must be able to do janitorial work.
- Must have knowledge of stripping and waxing floors.
- Must be able to report to work on time and work with minimal supervision.
- Must be able to lift up to sixty (60) pounds or more.
- Other duties as assigned.

PAY RATE: \$9.00 per hour; plus Tribal Benefit Package

POSITION STATUS: Regular; Full-Time

OPEN UNTIL: Friday, March 2, 2012

INDIAN PREFERENCE:

Preference will be given to qualified applicants who are members of federally recognized Indian Tribes. To be considered for Indian Preference, you must submit your Certificate of Indian Blood (CIB) with your application.

**WILL BE REQUIRED TO PASS A PRE-EMPLOYMENT DRUG SCREEN AND
COMPLETE A BACKGROUND CHECK WHICH WILL INCLUDE
FINGERPRINTING**