

YAVAPAI-APACHE TRIBAL COURT

COURT DOCUMENT REQUEST FORM

This form will need to be completed in order to receive any documents from the Court. Please provide the following information to ensure that your request can be completed. Please be advised that it will take approximately 2 weeks to receive your request. If your request involves a juvenile, you will not be allowed copies unless you are a direct party in the case. The Court will contact you when your request is completed. If your request is 20 pages or more you will be required to pay \$0.25 per page paid by money order only.

Case Name: _____

Case #: _____ Type of Case: _____

Name(s) of people involved: _____

Approximate date the case was initiated: _____

Document(s) requested: _____

How many copies do you want of the document(s)? _____

Do you want the copy of your request to be certified? Yes No

Please provide your contact information so that the court clerk can contact you when your request is completed.

Your Name: _____

Phone Number: _____

Address: _____

FOR COURT USE ONLY

Request received by: _____ (Initial)

Date received: _____

Date completed: _____

Person provided copies via: Pick-up Mail

Fill out if 20 pages or more:

of pages: _____

Amount paid: \$ _____