

# YAVAPAI-APACHE TRIBAL COURT

## COURT DOCUMENT REQUEST FORM

This form will need to be completed in order to receive any documents from the Court. Please provide the following information to ensure that your request can be completed. Please be advised that it will take approximately 2 weeks to receive your request. If your request involves a juvenile, you will not be allowed copies unless you are a direct party in the case. The Court will contact you when your request is completed. If your request is 20 pages or more you will be required to pay \$0.25 per page paid by money order only.

Case Name: \_\_\_\_\_

Case #: \_\_\_\_\_ Type of Case: \_\_\_\_\_

Name(s) of people involved: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approximate date the case was initiated: \_\_\_\_\_

Document(s) requested: \_\_\_\_\_  
\_\_\_\_\_

How many copies do you want of the document(s)? \_\_\_\_\_

Do you want the copy of your request to be certified?  Yes  No

Please provide your contact information so that the court clerk can contact you when your request is completed.

Your Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FOR COURT USE ONLY
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Request received by: \_\_\_\_\_ (Initial)

Date received: \_\_\_\_\_

Date completed: \_\_\_\_\_

Person provided copies via:  Pick-up  Mail

Fill out if 20 pages or more:

# of pages: \_\_\_\_\_

Amount paid: \$ \_\_\_\_\_